

# **The Kiel Municipal Band**

## **Edgar P. Thiessen (KMB/EPT) Scholarship**

### **The Program**

The Kiel Municipal Band (KMB) and the family of Edgar P. Thiessen (EPT) have established a scholarship program to provide an opportunity for students to continue their education while fulfilling their desire to be part of a community band. Scholarships are given without regard to race, creed, religion, sex, disability, national origin, or financial need.

Members of the Kiel Municipal Band/Edgar P. Thiessen Scholarship Committee (KMB/EPT Scholarship Committee), composed of members representing both the Thiessen family and the KMB, will review all applications and determine scholarship awards.

### **Eligibility**

Applicants must be enrolled in or planning to enroll in a full-time course of study (full-time status) at an accredited four-year college or university or an accredited two-year vocational or technical school.

To apply, students must complete the application, provide a letter of recommendation from a teacher/instructor or employer, provide a copy of their most recent grade report, and be a member of the KMB in good standing. All documentation must be emailed to:

[kielmunicipalband@gmail.com](mailto:kielmunicipalband@gmail.com)

The KMB/EPT Scholarship Committee will review all complete applications and will share the scoring results with the KMB Board of Directors for review.

### **Scholarship Awards**

Up to \$2,000 will be awarded each academic year for a maximum of four years.

Scholarship awards may be applied to any valid educational expense at an accredited two-year vocational/technical school or four-year college/university. Students may transfer from one institution to another and retain the award. Only one scholarship may be awarded per person, and it may be renewed for up to four years.

If the student completes a degree program before their award eligibility expires, the remaining award eligibility can be applied to further education providing there is no break in enrollment and the student meets the renewal criteria.

If an award is withdrawn due to failure to enroll or failure to complete the renewal process, scholarship eligibility ends permanently unless granted a deferment by the KMB/EPT Scholarship Committee. Reinstatement or re-application is not possible.

***Applications must be received by May 1 for the fall semester in which the student will be starting college or if starting in the spring semester applications must be received by October 1<sup>st</sup>.***

Applicants are solely responsible for gathering and submitting all necessary information. All information submitted is confidential and will be reviewed only by the KMB/EPT Scholarship Committee. Applications and all documentation are to be submitted via email to: [kielmunicipalband@gmail.com](mailto:kielmunicipalband@gmail.com).

### **Recipient Selection**

The KMB/EPT Scholarship Committee will evaluate the **completed** applications and select finalists, considering:

- Academic achievements and records
- Community involvement/volunteerism
- KMB participation
- Honors and awards
- Recommendation by an adult

The number of scholarships awarded will be based on KMB/EPT Scholarship Committee selection procedures and the availability of funds. Not all applicants may receive awards. All applicants will be notified of their status by email upon review by the scholarship committee. If an applicant is not awarded a scholarship, they may reapply the following year.

### **Payment of Awards**

Award payments will be made in the form of a check. Payment for the fall semester will be issued in early January. Payment for the spring semester will be issued in early June. The award checks will be made payable to the student and mailed to the recipient's home address on file with the KMB/EPT Scholarship Committee. It is the recipient's responsibility to deliver the award payment to the correct office at his or her educational institution.

### **Renewal**

The scholarship is renewable for up to 4 years provided that the applicant meets the following criteria.

- Provide a copy of their current grade report.
- Be enrolled as a full-time student.
- Being a KMB member in good standing

### **Obligations**

1. Scholarship recipients must enroll as full-time students for the term in which the scholarships are awarded.
2. Recipients must continue the entire academic year without interruption unless approved by the KMB/EPT Scholarship Committee.

3. Recipients must submit a copy of their grade report to receive payment for the term in which they were enrolled.
4. The recipient is responsible for delivering their scholarship check(s) to the proper office at the institution they are enrolled at.

### **Revision Policy**

The general conditions and procedures under which scholarships are made are subject to periodic review and can be changed by the KMB/EPT Scholarship Committee and KMB Board of Directors, including termination of the program.

## **Frequently Asked Questions (FAQs)**

### **How often are scholarships awarded?**

Twice per year

### **When?**

Applications must be received by May 1<sup>st</sup> for the fall semester in which the student will be starting college or if starting in the spring semester applications must be received by October 1<sup>st</sup>. Students will be notified via email if their scholarship application is accepted.

### **Can a student already attending college apply?**

Yes, if they are enrolled full-time at an accredited two-year or four-year school.

### **How are the scholarship recipients chosen?**

Scholarship recipients are selected based on academic achievements, leadership, participation in school and community activities, KMB participation, honors, and letter of recommendation.

### **Can the scholarship extend beyond an associate's or bachelor's Degree?**

Yes. The scholarship is available for up to four years of higher education.

### **What if a student takes a semester off/requests a deferral?**

The award can be deferred under certain circumstances if the student notifies the KMB/EPT Scholarship Committee in advance. If a deferral is approved, no funds will be awarded for that semester, but the semester will be counted against the lifespan of the award (four years in total). Failure to request a deferral in advance may result in the withdrawal of the scholarship.

**What if a student does not take a full load for a semester?**

The scholarship requires that the student be enrolled in full-time status.

**What if a student is in a non-traditional program? For example, an accelerated program that does not follow traditional semesters.**

The yearly total of up to \$2,000 still applies.

**Is the scholarship award for tuition only or all college expenses? Who is it paid to?**

The scholarship award can apply to all school-related expenses. Award payments will be in the form of a check made payable to the student and mailed to the address on file with the KMB/EPY Scholarship Committee. It is the student's responsibility to deliver payment to their educational institution.

**What happens to the scholarship if the student no longer belongs to the Kiel Municipal Band?**

The scholarship requires participation in the KMB. Termination of participation in the KMB forfeits future scholarship payments.